



L i n k i n g p e o p l e a n d p r o p e r t y

Lot Improvement Request Form

BUILDING DETAILS

Building Name: _____

Lot/Unit Number: _____

Address: _____

APPLICANT DETAILS

Name: _____

Telephone: _____

Email: _____

Are you the Owner of this Lot/Unit: _____

***If you are not the owner please advise tenant, real estate agent, prospective buyer/tenant.
If you are not the owner, written approval from the owner must be included with this application before it is submitted to the Body Corporate Committee for approval.

REQUEST DETAILS

Description of Proposed Improvements/Works: _____

Location of Proposed Improvements/Works: _____

Cost of Proposed Improvement Works: _____

*** Please attach a quote from the Contractor completing the proposed works and plans (if applicable).
** If no quote, please provide a cost estimate for the proposed works.**

Has Council (or other Governing Authority) Approval been obtained? _____

***If applicable. Please check with your local Council if approval is required before submitting this application.**

Do you have any other information that may assist the Body Corporate Committee in considering your request:

- I declare that the information provided is true and correct
- I am aware that the lot improvements, if approved, will be at the lot owners expense.
- I am aware that the lot improvements, if approved, will be the lot owners responsibility & cost to maintain and keep in a good state of repair.
- I have reviewed my Body Corporate's By-laws and have addressed the relevant conditions of those By-laws in this application
- I will abide by the Body Corporate Committees decision and conform to the conditions imposed by the By-laws and the Committee.

Date: _____	Signature: _____
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Email Application Form & Attachments to: info@tcmstrata.com

PO Box 5332 Cairns Qld 4870

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